

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**Minutes of Meeting****May 19, 2014**

Members of the State Board for Career and Technical Education met at 10:00 a.m. CST on Monday, May 19, 2014, in the Peace Garden Room, State Capitol Building, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Mr. Darren Brostrom, Member
Mr. Jeff Lind, Member
Ms. Debby Marshall, Vice Chair
Ms. Val Moritz, Member
Mr. David Richter, Member

Wayne Kutzer, Dwight Crabtree, Brenda Schuler, Gwen Ferderer, Vicki Neuharth, Julie Schirado, Michael Netzloff, and Tammy Dolan were also present.

Dr. Duchscherer welcomed the board and audience members.

CONSIDERATION OF APRIL 22, 2014 MINUTES – Mr. Lind moved and Ms. Moritz seconded to approve the minutes of the April 22, 2014 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT - Mr. Kutzer reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended April, 2014, reporting that the total budget expended is in line with the time elapsed.

Discussion was held on the Business Reporting Process (BRP) and the implementation date. Mr. Kutzer responded that the BRP system is in the final phases and the intent is to have the on-line system available in the fall at revised budget time. Training would occur in August and September.

Discussion was held on how close the Department of Public Instruction's data system and the State Longitudinal Data System (SLDS) is to having CTE information pulled from Power School. Mr. Kutzer and Mr. Crabtree responded that DPI has informed them that the system is next on their list to complete but no timeline was given.

Following a brief discussion, Ms. Marshall moved and Mr. Brostrom seconded to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT – Mr. Kutzer reported that Ms. Jaden Weiss has been hired as the Agriculture Education Administrative Assistant.

The ACTE Region V Conference was held in April with approximately 200 people attending from 16 states. The conference was hosted by NDACTE with Mr. Kraig Steinhoff and Mr. Rick Ross coordinating the activities.

Mr. Kutzer will be attending and presenting at the Interim Funding Committee meeting June 2-3 in Grand Forks and the NDCEL Conference June 18-20 in Minot. Information that will be provided at both meetings will include data showing the positive impact that CTE courses have on students.

Discussion was held on the Picus Report presented by Dr. Allan Odden to the Legislature and how his vision appears to conflict with North Dakota school districts and that the report didn't address CTE funding. It appears that Dr. Odden's vision is Project Lead The Way and not the comprehensive model of CTE. Mr. Kutzer will investigate this further and report back to the board.

Discussion was also held on the importance of CTE being prepared to ask for more dollars during the legislative session if the Legislature agrees with the Picus Report regarding the use of general fund dollars.

Mr. Kutzer will provide an update at the board meeting of the activities he will be attending in June regarding these issues.

PROPOSED FY2015 STATE AND FEDERAL FUNDING – Mr. Kutzer reviewed the FY2015 General Fund Projections (blue sheet), reporting that as of today, there is a difference of approximately \$166,500 for secondary programs; however revised budgets are continuing to be processed.

The Expanded and New Programs for FY2015 (blue sheet) was reviewed. Mr. Kutzer reported that the requests show a demand for CTE programs. The final requests will be provided at the June meeting.

The Administrative Budget Comparison for FY 2011-2015 (blue sheet) and the Fiscal Analysis for the Virtual Area Centers (yellow sheet) were also reviewed.

Mr. Kutzer reported that the \$4,214,921 Carl Perkins Funds available remains the same as in the past several years. It is anticipated that the carryover dollars of \$110,000 will increase once all claims have been received.

Following a brief discussion, Mr. Richter moved and Mr. Lind seconded to approve the budget as presented by Mr. Kutzer, with final information provided at the June meeting. The roll call vote was as follows:

Ms. Moritz – aye
Mr. Lind – aye
Ms. Marshall – aye
Mr. Richter – aye
Mr. Brostrom - aye
Dr. Duchscherer – aye

The motion passed unanimously.

PRELIMINARY 2015-2017 BIENNIUM BUDGET – Mr. Kutzer reviewed the preliminary 2015-2017 Biennium Optional Budget Considerations (green sheet), reporting that

the Governor's guidelines request that state agencies submit a hold-even budget but an optional budget package can be submitted.

The following optional budget considerations were reviewed: Cost to Continue Funding - \$700,000; Increase Access to CTE Funding: Cass County Area Career and Technology Center - \$500,000; Re-establish State's Share of CTE Funding - \$7,900,000; New and Expanding Programs - \$500,000; Update CTE Equipment - \$2,000,000; Workforce Training (TrainND) - \$2,000,000.

Discussion was held on the budget considerations and that if the Picus Report is accepted by the Legislature, CTE needs to be prepared to ask for increased funding of 80% rather than 40%.

Discussion was also held on the importance of all CTE students having access to equipment purchased with CTE funds. Mr. Kutzer will investigate how computer equipment is currently purchased, what funding could be used to purchase equipment and how that equipment could or should be used.

Mr. Kutzer stated that he would welcome any comments or suggestions about the optional budget considerations and will report back to the board of his findings along with the final proposed optional budget considerations at the June meeting.

The board thanked Mr. Kutzer for the budget information.

TEACHER TESTING (PRAXIS) OPTION FOR LICENSURE – Mr. Kutzer reviewed the revised proposed teacher licensing – new testing (Praxis) option (white sheet), reporting that the suggested revisions are to add one more year to complete two courses, making it three years, and the third bulleted item should be “Must complete two courses within three years of granting a provisional license or verify that they have been previously completed

in a teacher prep program: a philosophy of career and technical education course and a managing career and technical student organization course”.

Discussion was held on whether funding a provisionally certified instructor would be allowable. Mr. Kutzer responded that yes, the funding policy would remain as it is currently.

Discussion was then held on how the mentorship process would work and if it would be reimbursable. Mr. Kutzer responded that it could be a reimbursable cost but a plan/procedure document would need to be developed.

Discussion was also held on what the process would be for teachers to move between elementary and secondary education. Mr. Kutzer responded that this would require an additional process.

Following a brief discussion, Mr. Lind moved and Ms. Marshall seconded to approve the CTE Certified Teacher – Testing (Praxis) Option with clarifications as presented by Mr. Kutzer. The roll call vote was as follows:

Ms. Moritz – aye
 Mr. Lind – aye
 Ms. Marshall – aye
 Mr. Richter – aye
 Mr. Brostrom - aye
 Dr. Duchscherer – aye

The motion passed unanimously.

CTE STRATEGIC PLAN – Mr. Kutzer reviewed the four Strategic Plan goals and the desired outcomes (white handout) stating that his intent is to provide the board with progress reports on each goal. Goal 1 is currently being working on; Goal 2 will be worked on shortly; Goal 3 will be addressed during the NDCEL and Interim Education meetings being held in June; Goal 4 is currently being worked on with Valley City State University.

Following a brief discussion, Mr. Richter moved and Ms. Moritz seconded to approve the CTE Strategic Plan. The roll call vote was as follows:

Ms. Moritz – aye
Mr. Lind – aye
Ms. Marshall – aye
Mr. Richter – aye
Mr. Brostrom - aye
Dr. Duchscherer – aye

The motion passed unanimously.

CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCE –

Board members were invited to attend the FFA CTSO Conference being held in June.

FUTURE SBCTE MEETINGS – The June board meeting is scheduled for Monday, June 16, 2014.

No board meetings are scheduled for July or August.

Mr. Kutzer will be meeting with the Joint Boards Committee to see if there will be other Joint Boards Meetings before September.

The September board meeting is scheduled for Monday, September 15, 2014.

The meeting adjourned at 11:23 a.m.

Respectfully submitted,

Dr. Brian Duchscherer
SBCTE Chairperson